

# Managing Electronic Devices in School

## Rationale

In a world that is increasingly connected, Charleville State High School takes a pro-active approach to ensuring students are taught about the appropriate and safe use of personal technologies through curriculum programs and our policies and procedures. The focus on personal responsibility around appropriate and safe use of technologies is considered to be central to embracing our sense of community while at school. At Charleville one of our key values is an orderly learning environment and these procedures have been put in place to reinforce this.

The Department of Education requires schools to implement a mobile phone ban in all Queensland Schools.

Charleville State High School has a policy of no mobile phones/electronic devices (including headphones). This does not include laptops, tablet computers as these come under the Charleville State High School Acceptable Use Policy. If a parent needs to contact a student during the school day, they are able to contact the office and a message will be forwarded to the student directly. It is understood that students may need a mobile phone before or after school for safety reasons. For this purpose, they will be able to use their phone once they are unlocked as they exit the school.

Charleville State High School acknowledges the educational value of digital devices and online services in supporting and enhancing educational outcomes and student wellbeing. We also recognize they may cause harm if used inappropriately and that we need to support our students to use them in safe, responsible and respectful ways in order to enhance student learning and engagement.

Charleville SHS is a mobile phone-free space to improve learning and engagement. We are using a system called Yondr to achieve this goal. The goal of these spaces is to encourage students to engage with each other and their surroundings.

## School Expectations:

- All students will be provided with a Yondr pouch to secure their device for the duration of their enrolment.
- The school issued pouch is seen to be part of the school uniform, and students are expected to have their Yondr pouch at school every day.
- This pouch remains the property of the school and students are responsible for maintaining the pouch in workable condition.
- Loss or destruction of the pouch will result in the student being charged for a replacement pouch. The number assigned to the pouch must be kept visible for identification purposes at all times.
- **On entry to school all devices are required to be disabled and placed in the Yondr pouch.**
- Earphones are not part of the school uniform and are to be stored in the Yondr pouch. Earphones are not to be stored in pockets or under shirts.
- Students are required to have devices in their Yondr pouch while at school and they are not to be left unsecured.
- Students are required to place smart watches in their Yondr pouch when undertaking assessment.

- Students found accessing smart watches to engage in social media and texting during school time will be required to submit their Yondr pouch to the administration each day.
- Students with medical reasons may have, as part of their Health Plan, access to these devices to support their health. When accessing the device/s they must respect the rules and conditions discussed when creating the plan.

## Procedure for not following school procedure in relation to Electronic devices.

### First Offence:

If a student is found using a device without permission or refuses to secure their device in a Yondr pouch, the student will be referred to the relevant Year Level Coordinator and the device will be confiscated. The student will be required to submit their device in the secure pouch to office at the start of each day for the following **four-week** period. This will be recorded as 'technology violation' on the student's behaviour record.

### Second Offence:

The item will be confiscated and the student referred to the Year Level Coordinator and dealt with as above. This will be recorded as a 'repeated technology violation' on the student's behaviour record. The student will be required to submit their device in the secure pouch to the office at the start of each day for the length of **ten weeks**.

### Repeated Offences:

Repeated offences will be referred to the administration and will be recorded as **failure to comply with school rules**, repeated technology violation and for behaviour which impacts on the good order and management of the school. Repeated offences may result in suspension at the Principal's discretion and possibly recommendation for exclusion.

**The Yondr Program employs a simple, lockable pouch that stores a mobile phone.** Every student will secure their phone in a personally assigned Yondr pouch when they arrive at school each morning. They will maintain possession of their phones, and will not use them until they are unlocked at the end of the school day. Students are required to bring their Yondr pouch to and from school each day and are responsible for their pouch at all times.

We believe the Yondr program will allow our students to:

- Be more mindful and less distracted
- Be more engaged in classroom activities
- Improve their communication and interpersonal skills

# How Yondr Works



## POUCH

Students will unlock their personally allocated pouch at the contact stations located at the entrance areas of the school



## SECURE

Place mobile phone in pouch and close. Mobile phone will remain locked in pouch and in the student's possession for the day



## EXIT

Students tap contact station as they exit the school to unlock and access mobile phone

## Frequently Asked Questions

### What if I want to reach my child during the school day?

For urgent matters contact the main office at 4656 8888 to reach your child.

### Will my student's phone be safe?

Students are in possession of their phone - in their Yondr pouch - for the entire school day.

### What if the pouch gets damaged?

The Yondr pouch belongs to the school just like any other school supply. If a student damages a Yondr pouch, they will be held responsible. The student's phone will be confiscated, and a parent must come to school to retrieve it.

### What if my child requires their phone for medical reasons?

The school policy would allow for an exemption for those students that require the use of phones for medical purposes e.g. students with Type 1 Diabetes measuring blood sugar levels

### What if classroom teachers want to complete research tasks using phones as a tool?

Mobile phones are not required at school and students have access to more suitable technology such as laptop banks and computer rooms for most tasks.